

Action Agenda for 2003/04

Related to Information Technology

- Implement WebGUI Web content management software. (PP)
 - Ready for implementation in fall '04
- Implement MetaLib. (PP)
 - Waiting for new version
 - Available for librarians to use in fall '04
- Add holdings for non-electronic serials to SFX Knowledge Base. (AH, PP)
 - Carry forward to 04/05
- Begin planning for Integrated Library System replacement/upgrade. (CB, PP)
 - Investigation and budget planning has begun
 - Develop migration plan by end of 04/05
- Enhance systems management/maintenance capabilities through central server upgrade. (PP)
 - Ready to implement (fall '04?)
- Revise library Web site based on usability study. (JB)
 - ongoing

Related to Collections

- Review and revise policies for development of and access to library special collections. (KP, CB)
 - ongoing
- Complete inventory and relocation of city/county historical records collection and address preservation needs. (KP, CB)
 - ongoing
- Review policies and procedures for weeding collections and revise as needed. (KP, AH)
 - ongoing
- Evaluate subscriptions and standing orders for retention/cancellation/circulation. (KP, AH)
 - ongoing
- Review microform subscriptions for possible cancellation. (KP, AH)
 - done
- Enhance spine label printing capabilities. (PP)
 - In process (summer '04)
- Relocate video collection. (PP)
 - done
- Evaluate and reorganize closed stacks. (AH)
 - In process
- Review Latin American materials for scope and coverage of the collection. (PP, AG)
 - ongoing
- Initiate a weeding project for Communication Studies and Art collections. (AA)
 - In process

Related to Public Services

- Reevaluate MDIS 2000. (AA)
 - In process
- Provide library information to new students. (AA - done)
 - done
- Develop "reference by appointment" service. (AB)
 - done
- Implement 24/7 virtual reference trial. (AB)
 - done
- Create a reference philosophy and develop standards; conduct needs assessment. (AB)
 - Revise objective for 04/05
- Develop targeted workshops for department secretaries. (PP, AH)
 - In process
- Coordinate/facilitate access to copyright information. (JB, AA)
 - Revise objective for 04/05
- Upgrade/enhance ILL CLIO software. (PP)
 - done

- Upgrade intralibrary loan forms. (PP)
 - Revise objective for 04/05
- Implement Pharos/RSS for ILL. (AB)
 - done
- Provide network access for personal laptops. (PP)
 - Installation complete
 - Testing needed
 - Ready for use in fall '04(?)
- Continue to investigate and develop electronic course reserves. (PP)
 - On hold
- Institute e-mail notification on Advance. (PP)
 - In process
- Update Distance Learning Strategic Plan. (JB)
 - Plan to be developed by Feb. '05
- Increase outreach to Distance Learning faculty and students. (JB)
 - In process

Related to Organization and Administration

- Investigate IMLS grant opportunity. (AG)
 - Done
- Develop library internship program. (AA)
 - In process
- Address hardware, software and equipment needs of disabled students. (CB)
 - In process
- Revise library addition/renovation feasibility study. (CB)
 - In process
- Initiate Academic Support Program Review for the University Library. (CB)
 - In process
- Implement/gather ARL E-Metrics statistical measures. (CB)
 - In process
- Develop plan to address anticipated budget reductions. (CB)
 - ongoing
- Work with DUR and new VP to develop plan to address library needs. (CB)
 - ongoing
- Define/develop a "constitution" for the Library Faculty. (CB with faculty)
 - In process